



Shetkari Shikshan Prasarak Mandal's

## Jaywant College of Engineering and Polytechnic

(Approved by AICTE, New Delhi, DTE, Govt. of Maharashtra, Affiliated to BATU, Lonere and MSBTE, Mumbai)

Date : 26/05/2025

### NOTICE

#### Formation of Grievance Redressal Committee

In order to address the grievances of students and staff and to ensure a fair and transparent mechanism for redressal, the Grievance Redressal Committee is hereby constituted for the academic year 2025-26.

#### Objectives:

- To receive and resolve grievances of students and staff.
- To ensure timely and impartial redressal of complaints.
- To maintain a healthy and supportive academic environment.

#### Committee Members:

1. Chairperson: Principal
2. Coordinator: Mr. S. N. More
3. Member: Mr. M. A. Natu
4. Member: Miss S A Garud
5. Member: Mrs. S. N. More
6. Student Representative: Mr. Vinayak Borage (SY -MECH)

#### Roles & Responsibilities:

- To review and address grievances promptly.
- To maintain confidentiality of complaints.
- To keep proper records of grievances and actions taken.
- To conduct meetings periodically.

#### Tenure:

The committee shall remain in force for the academic year 2025-26 or until further orders. All students and staff are informed to approach the committee for any genuine grievances.

Prof. Dr. A. J. Gujar



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Date : 18/09/2025

### NOTICE

#### Grievance Redressal Committee Meeting

All the members of the Grievance Redressal Committee are hereby informed that a meeting is scheduled as per the details below:

- Date of Meeting: 23/09/2025
- Time: 10:00 AM
- Venue: Meeting Hall (NAAC Room)

#### Agenda:

1. To review the status of grievances received (if any).
2. To confirm whether any complaints have been received during the current period.
3. To ensure proper functioning of the Grievance Redressal Mechanism.
4. To discuss awareness among students and staff regarding grievance procedures.
5. Any other matter with the permission of the Chairperson.

All members are requested to attend the meeting on time.

  
Coordinator

Grievance Redressal Committee

#### Copy to:

- Principal
- All Committee Members
- Office Record



**Minutes of Meeting**

Minutes of Meeting of the Grievance Redressal Committee held on 23/09/2025. The meeting was conducted under the chairmanship of the Principal in the presence of all committee members.

Date: 23/09/2025

Time: 10:00 AM

Venue: Meeting Hall (NAAC Room)

**Members Present:**

1. Chairperson: Principal - *AKB*
2. Coordinator: Mr. S. N. More - *S. N. More*
3. Member: Mr. M. A. Natu - *M. A. Natu*
4. Member: Miss S A Garud - *S. A. Garud*
5. Member: Mrs. S. N. More - *S. N. More*
6. Student Representative: Mr. Vinayak Borage (SY -MECH)

**Agenda:**

1. To review the status of grievances received (if any).
2. To confirm whether any complaints have been received during the current period.
3. To ensure proper functioning of the Grievance Redressal Mechanism.
4. To discuss awareness among students and staff regarding grievance procedures.
5. Any other matter with the permission of the Chairperson.

**Discussion & Resolutions:**

- The committee reviewed the grievance records and found that no grievances/complaints were received during the period.
- It was confirmed that no new complaints were submitted by students or staff.
- The functioning of the grievance redressal mechanism was reviewed and found to be effective and satisfactory.
- The committee decided to continue the existing system for grievance handling.
- It was also decided to create awareness among students and staff through notices and guidance regarding grievance procedures.
- No other matters were discussed.

**Conclusion:**

- The meeting concluded with a vote of thanks to the Chairperson. The committee expressed satisfaction over the smooth functioning and absence of grievances.



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## Jaywant College of Engineering and Polytechnic

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Date: 02/02/2026

### NOTICE

#### Grievance Redressal Committee Meeting

All the members of the Grievance Redressal Committee are hereby informed that a meeting is scheduled as per the details below:

- Date of Meeting: 06/02/2026
- Time: 10:00 AM
- Venue: NAAC Room

#### Agenda:

1. To review the status of grievances received (if any).
2. To confirm whether any complaints have been received during the current period.
3. To ensure proper functioning of the Grievance Redressal Mechanism.
4. To discuss awareness among students and staff regarding grievance procedures.
5. Any other matter with the permission of the Chairperson.

All members are requested to attend the meeting on time.

  
Coordinator

Grievance Redressal Committee

#### Copy to:

- Principal
- All Committee Members
- Office Record



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## Jaywant College of Engineering and Polytechnic

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### Minutes of Meeting

Minutes of Meeting of the Grievance Redressal Committee held on 06/02/2026. The meeting was conducted under the chairmanship of the Principal in the presence of all committee members.

Date: 06/02/2026.

Time: 10:00 AM

Venue: Meeting Hall (NAAC Room)

#### Members Present:

1. Chairperson: Principal - *AzB*
2. Coordinator: Mr. S. N. More - *S. N. More*
3. Member: Dr. M. A. Natu - *MAN*
4. Member: Miss S A Garud - *@Garud*
5. Member: Mrs. S. N. More - *S. N. More*
6. Student Representative: Mr. Vinayak Borage (SY -MECH)

#### Agenda:

1. To review the status of grievances received (if any).
2. To confirm whether any complaints have been received during the current period.
3. To ensure proper functioning of the Grievance Redressal Mechanism.
4. To discuss awareness among students regarding grievance procedures.
5. Any other matter with the permission of the Chairperson.

#### Discussion & Resolutions:

- The committee reviewed the grievance records and found that no grievances/complaints were received during the period.
- It was confirmed that no new complaints were submitted by students.
- The grievance redressal mechanism was reviewed and found to be effective and functioning properly.
- It was resolved to continue the existing system for grievance handling.
- The committee decided to create awareness among students and staff through notices and guidance regarding grievance procedures.
- No other matters were discussed.

#### Conclusion:

The meeting concluded with a vote of thanks to the Chairperson. The committee expressed satisfaction over the smooth functioning and absence of grievances.

शेतकरी शिक्षण प्रसारक  
जयवंत कॉलेज ऑफ इंजिनिअरींग  
प्रोसिडींग

सभेच्या कामकाजासाठी

१) सभेचा क्रमांक / Sr. No. of Meeting

17

२) सभेची तारीख / Date of Meeting

2309 2025

३) सभेची वेळ / Time of Meeting

0020 A.M./P.M.

४) सभेचा प्रकार / Kind of Meeting

General (Regular)

५) सभेचे स्थळ / Place of Meeting

meeting Hall

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची नावे (हुद्दा सह) / Name and designation of officers / respectable persons present

७) सभेचे अध्यक्ष / Chairman of the Meeting Dr. A. J. Gujar

Subject No. Proposed by Seconded by Resolutions & subjects placed before the meeting for discussion  
विषय क्रमांक सूचक अनुमोदक सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

01. Mr. S.N. More Dr. A.J. Gujar

Agenda 01:- Welcome and opening Remarks  
Mr. S.N. More with the permission from the chairperson, conducted welcome & opening remark, introduced the purpose & objectives of the Grievance Redressal cell (faculty) for new academic year 2025-2026

Agenda 02:- Review of previous year grievances.  
The committee review (if any) previous year grievances from last academic year. All addressed grievances are considered closed.

Agenda 03:- Awareness and outreach plan  
Discussed ways to raise awareness among students and staff about the grievance redressal cell.

02. Mr. M.A. Natu Dr. A.J. Gujar

Mr. M.A. Natu invites members to share additional ideas, issues, or suggestions for improving the grievance redressal cell system.





## पॉलिटेक्निक, कि.म.गड

## PROCEEDING

## FOR MEETING

सुचना : सभेस हजर असलेल्या सभासदांनी नांव गरजेप्रमाणे व जरुरीप्रमाणे स्वतंत्र कागदावर लिहून ती या कामकाजात जोडावीत.

c) सभेस हजर असलेल्या सभासदांची नांवे / Name of the Members who were presents at the Meeting

- 1) Mr. M. A. Natu - *MAN*  
 2) Mrs. S. N. More - *S.N.M.*  
 3) Mr. G. A. Garud - *G.A.G.*  
 4) Mr. Vinayak Barage - *V.B.*

Resolution No. ठराव क्रमांक	Text of Resolution Passed स्विकृत झालेल्या ठरावांचा मसूदा	Remarks of action taken on the resolution & date शेरे आणि तारखेसह ठरावाची अंमलबजावणी
1)	It was observed that no grievance were received during the review period. The committee expressed satisfaction over the smooth functioning of the institution.	
02.	The existing grievance redressal system was reviewed and found to be effective and functioning properly. It was resolved to continue the same mechanism.	
03.	It was resolved to continue spreading awareness among students and staff through notices, orientation programs, and display of grievance procedures on notice board.	
	<i>J more</i> <i>06/12/26</i>	<i>J.K.</i> Principal Jaywant College of Engineering and Polytechnic, K. M. Gad Tal. Walwa, Dist. Sangli (415302)